



**Mid-Columbia Chapter Board of Governors  
Meeting Agenda**

Wednesday, September 30<sup>th</sup>, 2015 at 5:00 pm, Meier Architecture-Engineering offices  
Call In # 509-737-6904

<b>Voting Members</b>	<b>Present</b>	<b>Chapter Officers</b>	<b>Present</b>
Rahul Athalye – President, CTTC Chair		Greg Jourdan – Student Activities Chair	
Viraj Srivastava – Secretary, GGAC Chair		Colin Bates – Research Promotion Chair	
Yulong Xie – Treasurer			
Derek Archer – BOG Member at Large, Administrator, Webmaster		Lucy Huang – Young Engineers in ASHRAE Chair	
Weimin Wang – Membership Promotion Chair, BOG Member at Large		Steve Strecker, Historian	
<b>Guests</b>		<b>Guests</b>	
Ron Jarnagin			

1. Attendance/Introductions. Determination of quorum.
2. Next BOG meeting: Wednesday, October 28<sup>th</sup>, 2015 at 5:00 PM, Meier Architecture-Engineering offices.
3. Approval of past meeting minutes. July 6<sup>th</sup> and August 26<sup>th</sup> meetings.
4. Review officer duties.
5. Review Committee Plans 2015-2016
  - GGAC, YEA, Student Activities, Membership Promotion, Research Promotion, Attendance. Committee chairs will prepare goals for the upcoming year. **Goals must include at least 1 activity for the Society year.**
6. Attendance committee – Rahul to provide update.
7. Chapter calendar
  - Outlook meeting invites
  - Add committee goals to calendar
  - Internal/External calendar
8. Chapter Website – Derek to provide update.



- Moving to new server and new website
  - Chapter info consolidation
  - Review and amend Chapter bylaws. Greg to provide update.
  - Transfer photos
  - Chapter calendar
  - Newsletter
9. Chapter newsletter redesign – Rahul/Derek to provide update.
10. Moving the BOG meeting/Program meeting around the Chapter.
- Yakima
  - Ron to provide update
  - See if it is possible to finalize event date/month
11. PAOE Points – Rahul to provide update.
12. Treasurer Report – Yulong Xie
- Review budget
  - Review delegate funding to CRC
  - Financial Auditing – Derek to provide update
13. Committee Reports
- Membership Promotion (Weimin)
  - CTTC (Rahul) – Rahul
  - Research Promotion (Colin)
  - Student Activities (Greg)
  - Website (Rahul and Derek)
  - Newsletter (Derek)
  - YEA (Lucy)
  - History (Steve)
  - GGAC (Viraj)
  - Honors and Awards (Derek)
    - Derek to try and get some help
    - Derek to create new banner to host our newer awards.
    - Ron Jarnagin Fellow application process.
14. New business
15. Adjourn